

**CITY OF SUGAR HILL
COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 9, 2015, 7:30 P.M.
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

CALL TO ORDER – by Mayor Edwards. Present were Mayor Steve Edwards, Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Curtis Northrup and Mike Sullivan. Council Member Susie Gajewski was not present. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

PLEDGE OF ALLEGIANCE TO THE FLAG

INVOCATION – given by Mayor Edwards

APPROVAL OF AGENDA – Council Member Cohen requested to add Ratification of Final Plat Primrose Creek section 1C. Council Member Sullivan requested that the Youth Council be added as #1 New Business. Mayor Pro Tem Hembree motioned to approve the Agenda as amended. Council Member Cohen seconded the motion. Approved 4-0.

APPROVAL OF MINUTES – Council Meeting January 12, 2015, Work Session January 5, 2015 – Council Member Cohen motioned to approve the Minutes as written. Mayor Pro Tem Hembree seconded the motion. Approved 4-0.

PROCLAMATIONS - Lanier Middle School Geography Bee Champion Zander Clark & Runner-up Isabel McHenry – Mayor read the proclamations and the Mayor and Council presented them to Zander Clark and Isabel McHenry.

REPORTS

**CITY ATTORNEY
COUNCIL
MAYOR
CITY CLERK
CITY MANAGER**

CITIZENS AND GUESTS COMMENTS – there were no comments from citizens or guests.

CONSENT AGENDA

**Certified City of Ethics Recertification Resolution
2015 Budget Amendment**

The Mayor explained the two items on the consent agenda. The resolution is to re-certify the City's City of Ethics designation with the Georgia Municipal Association. The City earned the designation in 2001 and is required to accept the five principals and re-certify every four years. The 2015 Budget Amendment approves that the DDA Budget be amended to allocate \$43,270 in reserve funds from the 2014 project at the Suite Spot to the 2015 DDA Budget line for the same project. Mayor Pro Tem Hembree motioned to approve the consent agenda. Council Member Cohen seconded the motion. Approved 4-0.

OLD BUSINESS

Planning Commission Appointments – The Mayor and Council is still reviewing the Planning Commission appointments. Council Member Cohen motioned to table the Planning Commission appointments. The existing members will continue to serve until the new members are appointed. Council Member Sullivan seconded the motion. Approved 4-0.

NEW BUSINESS

Youth Council – Council Member Sullivan worked with Council Member Northrup to draft an amendment to the Youth Council @ Sugar Hill Charter. They are in agreement with Proposal 1 (attached). Council Member Sullivan motioned to approve the Youth Council Charter Section II be amended with Proposal 1 as attached. Council Member Cohen seconded the motion. Approved 4-0.

Primrose Creek Section 1C Final Plat Ratification – Fischer Homes is requesting ratification of the final plat for Primrose Creek Section 1C. This section consists of eight lots. Development modification waivers were approved to reduce drainage easements between lots to 10 feet. No bonds are required as the roads are already dedicated to the City and all ponds are existing. Council Member Cohen motioned to approve the Primrose Creek Section 1C Final Plat Ratification. Council Member Sullivan seconded the motion. Approved 4-0.

Appointment of Historic Preservation Society Members – Mayor Pro Tem Hembree stated that there had been a tremendous response from individuals wanting to be involved in the Historic Preservation Society and made a motion to appoint the following as members: Karen Harrison, Rebecca Bradshaw, Alynne Grace, Haley Tolbert, Barry Colbaugh, Rachael Schmalz, Brandon Hembree. Council Member Cohen seconded the motion. Approved 4-0.

Unique Refinishers Waiver of Development Regulations Renewal (APPLICANT REQUEST TO TABLE) – Council Member Cohen motioned to table this item until the March meeting. Council Member Sullivan seconded the motion. Approved 4-0.

TCO Design Review Board – Architectural Approval to modify existing ground sign at 1330 Peachtree Industrial Blvd. – the Planning Director explained that the Planning Department received an application from Dawn Lewis requesting architectural approval to modify an existing ground sign at the Shell 1330 Peachtree Industrial Blvd. which is located within the Town Center Overlay. The size of the sign will remain the same and complies with the TCO design criteria. Council Member Cohen motioned to approve the proposed sign. Mayor Pro Tem Hembree seconded the motion. Approved 4-0.

Public Hearing - VAR-15-001, Gwinnett Church requesting to increase the maximum sign face area for 300 Peachtree Industrial Blvd. – the Planning Director explained that the City received an application from Mark DeNyse requesting a variance from the maximum sign face area restrictions for Gwinnett Church at 300 Peachtree Industrial Blvd. The Gwinnett Church is currently 87,000 square feet. Per code they are allowed up to 160 square feet per sign and 300 square feet total for the lot. The applicant justifies the increase in sign square footage due to plans for future expansion. If the Council wants to consider approval of the variance, then the staff is recommending four conditions. The public hearing was opened and the applicant spoke in favor of the sign. The applicant is fine with reviewing the variance in five years as long as it is an easy process. No one else spoke in favor or against the variance so the hearing was closed. Council Member Cohen motioned to approve VAR-15-001 with the four conditions as presented by staff. Council Member Sullivan seconded the motion. Approved 4-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – Council Member Cohen motioned to enter Executive Session. Council Member Sullivan seconded the motion. Approved 4-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – the meeting was reconvened at 9:10 p.m. and there was no public action taken out of Executive Session.

ADJOURNMENT – Council Member Cohen motioned to adjourn. Council Member Sullivan seconded the motion. Approved 4-0.

Steve Edwards, Mayor

Jane Whittington, City Clerk